



RURAL RENTAL HOUSING ASSOCIATION OF TEXAS, INC.

AWARDS . . . AWARDS . . . AWARDS

May 3, 2013

RRHA of Texas Friends:

Rural Rental Housing Association of Texas will be celebrating its 35th Annual Convention and Trade Show at the Hyatt Regency on the RiverWalk in San Antonio, Texas on July 16-18, 2013. Among the highlights of this year's convention will be the presentation of our annual awards. The awards to be presented are: (1) the 22nd Annual "W. S. Allen Memorial Service Award"; and (2) our 18th Annual "Site Manager of the Year" Awards.

W. S. ALLEN MEMORIAL SERVICE AWARD

This award was established to honor W. S. "Bill" Allen, one of the founders of the RRHA of Texas and the person most responsible for the success of the 515 program in Texas. The award recognizes an RRHA member's service to the Association and commitment to the ideas of the affordable rural housing industry. If you would like to nominate someone from your organization, or another member, for the 2013 W. S. Allen Memorial Service Award, please use the attached form to outline that person's qualifications and achievements.

SITE MANAGER OF THE YEAR AWARDS

These awards were established to recognize the most outstanding Section 515 site managers who go above and beyond the performance standards expected: (1) an individual who makes the lives of their tenants better through exceptional service and fairness; (2) who respects the needs of owners, Texas Rural Development, TDHCA, and SHCC, if applicable, with proper maintenance, prompt reporting, and prudent use of funds; and (3) whose personality and attitude uplift those around them. This selection will by its nature be subjective, but nominees will be evaluated, at a minimum, on the following:

- Meeting the needs of tenants.
- Efficient management of project resources, including money.
- Competence with forms and paperwork.
- Relationship with owners, other managers, TxRD, TDHCA, and SHCC, if applicable.
- Management and performance of maintenance and capital improvements.

Last year's winners were Norma Happner (elderly); Luis Torres (family); and Ernestine Teel (overall winner).

If you would like to nominate someone from your organization, or another member, for these "Site Manager of the Year" Awards, please complete the attached form to explain why your nominee should receive one of these honors. We welcome and encourage nominations from TxRD, TDHCA, and SHCC personnel, since their point of view uniquely qualifies them to be aware of the most outstanding managers in Texas.

I hope you will take a moment to participate in this program. The recognition these awards provide is a small token of appreciation for the people chosen, and it serves to unify and validate the activities of all our members. If you have any questions or desire further information, please call Royce Ann Wiggins at 254.778.6111. We appreciate your time and attention.

ALL NOMINATIONS MUST BE RECEIVED BY FRIDAY, MAY 31, 2013.

Kindest Regards,

Kyle Stripling, Chair, Awards Subcommittee



W. S. Allen Memorial Service Award

The **W. S. Allen Memorial Service Award** recognizes an individual member who has performed a special service or contribution to the RRHA of Texas beyond that normally expected which significantly furthers the work and mission of the Association.

Eligibility

To be selected for this award, the person must be an RRHA of Texas member in good standing. However, any interested member or non-member individual or group may make nominations.

Nominations

Please complete this form, providing attachments as desired, and return it to the RRHA of Texas Awards Subcommittee, 417-C West Central, Temple, Texas 76501. Nominations must be received in the RRHA of Texas office by close of business on **Friday, May 31, 2013.**

Presentation

The **W. S. Allen Memorial Service Award** recipient will be honored at our lunch during our Annual Convention on Wednesday, July 17, 2013.

Past Recipients

- 1992 Max Rightmer | 1993 Don Sowell | 1994 John Hoover | 1995 Winston Sullivan | 1996 Ike Weathers
- 1997 Drew Pechacek | 1998 Dennis Hoover | 1999 Richard Green | 2000 Bob Rogers | 2001 Harry Hunsicker
- 2002 Charles Tidmore | 2003 Mike Clark | 2004 Patrick Barbolla | 2005 Kyle Stripling
- 2006 Danna Hoover | 2007 Sox Johnson | 2008 Billie Shelburn | 2009 Ed Ipser | 2010 Warren Maupin

My nominee for the 2013 W. S. Allen Memorial Service Award is:

Name: *(please type or print)* _____

Company: _____

Address: _____

Why this person is deserving of this award: (describe briefly - service, commitment, general and financial support of RRHA of Texas, innovative leadership and ideas, etc.)

You are encouraged to include a photo or snapshot of the nominee for publicity purposes.

Nominated by: _____ Title: _____

Company: _____ Date: _____

Please return this form along with any attachments.



Site Manager of the Year Awards

The RRHA of Texas **Site Manager of the Year Awards** recognizes the most outstanding site managers, who go above and beyond the minimums expected. One who makes the lives of their tenants better through exceptional service, who respects the needs of owners, Texas Rural Development, TDHCA, and SHCC, if applicable, with prompt reporting and prudent use of funds, whose personality and attitude uplift those around them, and who excels in managing and performance of property maintenance and capital improvements.

Eligibility

To be selected for this award, the person must be employed by a project that is a current RRHA of Texas member and has exhibited outstanding achievement in site management duties, responsibilities, and tenant relations. Any interested member or non-member individual or group may make nominations.

Nominations

Please complete this form, providing attachments as desired, and return it to the RRHA of Texas Awards Subcommittee, 417-C West Central, Temple, Texas 76501. Nominations must be received in the RRHA of Texas office by close of business on **Friday, May 31, 2013**.

Presentation

The RRHA of Texas **Site Manager of the Year Awards** recipients will be honored at our lunch during our Annual Convention on Wednesday, July 17, 2013.

My nominee for the 2013 RRHA of Texas Site Manager of the Year Award is:

Name: *(please type or print)* _____

Project Name: _____

Project Address: _____

Type of Property *(check one)*: Elderly _____ Family _____

Management Company: _____

Owner: _____

Number of Units Managed: _____ Town Population: _____

Why this person is deserving of this award: (describe briefly - duties, attitude, personality, community involvement, decision making, neatness, promptness, accuracy in paperwork, honesty, history of collections, achievement awards earned, etc.)

You are encouraged to include a photo or snapshot of the nominee for publicity purposes.

Please return this form along with any attachments.

Nominated by: _____ Title: _____

Company: _____ Date: _____

AWARDS TO BE GIVEN

(2) \$300 CASH AWARDS PLUS PLAQUE *(1 each – elderly and family property)*

(1) \$500 CASH AWARD PLUS PLAQUE *(overall winner)*